

Details of Fixtures and Fittings that are your own

Description	Situated	Are they being left at the property?

Details of Utilities Providers

Electricity

Gas

Water

Details of Property you wish to exchange to

Name (s) of tenants

Address

Property Type House Flat Bungalow Maisonette Bedsit

Floor Ground First Second Other

Number of bedrooms

Name and Address of Landlord if not S&RH

Name

Address

Declaration

I/We understand that giving a false statement and withholding information is an offence and if found guilty of this offence (Section 171 of the Housing Act 1996) I/We may be liable for a fine of up to £5000. I/We believe that all of the information given is true and correct.

IF THE APPLICATION IS A JOINT ONE BOTH PARTIES MUST SIGN.

Signed
Tenant

Date

Signed
Tenant

Date

FOR OFFICIAL USE ONLY

CONDITION OF PROPERTY

	G	F	P	Comments
Hall / Landing / Stairs				
Dining Room				
Living Room				
Kitchen				
Bedroom 1				
Bedroom 2				
Bedroom 3				
Bedroom 4				
Toilet				
Bathroom				
Other				
Garden				
Fences				

FOR OFFICIAL USE ONLY

ADDITIONAL COMMENTS

Date of Visit	
Date of Report	
Signed	