



# Application Form

## Succession of Tenancy

Address for Succession of Tenancy: \_\_\_\_\_

\_\_\_\_\_

Current Tenants Name \_\_\_\_\_

Date of Death \_\_\_\_\_  
(please provide a copy of the death certificate)

Did the tenant themselves succeed to the tenancy YES/NO\*

Name of person who wishes to take on the tenancy Mr/Mrs Miss/ Ms\*

\_\_\_\_\_

Date of Birth \_\_\_\_\_

National Insurance Number \_\_\_\_\_

Contact telephone number \_\_\_\_\_

E-mail address \_\_\_\_\_

Relationship to current tenant

Spouse/Partner

Other family member

Please state relationship \_\_\_\_\_

**Please provide proof of your relationship**

Have you resided with the tenant for the last 12 months YES/NO\*

**(If your answer is YES you must provide proof of this)**

Please give details of any other occupants

Full names of all persons who will be living at the property	Date moved in	Date of Birth	State relationship to the applicant

\*Please delete as appropriate

**Notes for Person Applying for Tenancy**

You will take over all rights as a tenant. This includes the current condition of the property (including any damage) and also any rent arrears.

**We strongly advise all parties to seek independent legal advice (e.g. from a solicitor or the Citizens Advice Bureau) about the implications of succeeding to a tenancy before submitting your application form.**

**Use of my Personal Information**

I am content for Stafford and Rural Homes to:

- Store my personal information on its systems and use it to deliver any services to me; and
- Disclose relevant parts of my personal information to those organisations it works with, only where it is necessary for the services I need or want, or where required to disclose by law.

Signed (Person applying for tenancy).....

Date.....