

5. Has the applicant or any member of their family, or other visitors to the address, ever been subject of an injunction or given an undertaking to the court because of allegations of anti-social behaviour or nuisance behaviour?

- No
 Yes Please provide details below

.....
.....

6. What type of tenancy did the tenant hold?

Private landlords, please tick as appropriate:

- Assured Assured Shorthold Fixed Term Secured Other.....

Housing Associations and Local Authorities, please tick as appropriate:

- Fixed Term Assured Shorthold Assured Non Shorthold Secure Tenancy

Housing Associations and Local Authorities only, please tick as appropriate:

- Was the rent: Affordable Rent Social Rent

7. Did the applicant breach any other terms of their tenancy agreement?

- No
 Yes Please provide details below

.....
.....

8. Would you recommend the applicant as a suitable tenant?

- Yes
 No Please provide details below

.....
.....

9. Any other comments?.....

.....

Data Protection Act 1998

Use of Information

I am content for Stafford and Rural Homes to:

- Store this information on its systems and use it to deliver any services; and
 Disclose information to those organisations it works with, only where it is necessary for the services the applicant needs or wants, or where required to disclose by law.

I declare that the information given is a true and accurate record

Signed _____ Date _____

Print Name _____ Contact Number _____

Organisation/Company Name _____

Address _____

Employer / Voluntary Work Reference

Reference request for:

Name:

Date of Birth:

Registration Number (formerly UPIN):

Important: Notes Relating to Voluntary Work

- Volunteers must have been volunteering on a regular basis for a continuous and sustained period of at least 6 months and for at least 6 hours a week.
- This reference must be completed by a Manager responsible for volunteers and by doing so is confirming the above.
- Voluntary work must be undertaken for a not for profit or community-based organisation or charity.

Please indicate if the applicant is: Employed / Voluntary Worker

Employed / Volunteered From: To:

During this time were there any issues relating to:

- 1. Theft / Fraud?** No
 Yes – please provide details below

.....

- 2. Violence or Aggressive behaviour?** No
 Yes – please provide details below

.....

- 3. Damage to property?** No
 Yes – please provide details below

.....

4. Harassment or discrimination to others?

- No
- Yes – please provide details below

5. Reliability?

- No
- Yes – please provide details below

6. Would you recommend the applicant as a suitable tenant?

- Yes
- No - please provide details below

7. Any other comments?

Data Protection Act 1998

Use of Information

I am content for Stafford and Rural Homes to:

- Store this information on its systems and use it to deliver any services; and
- Disclose information to those organisations it works with, only where it is necessary for the services the applicant needs or wants, or where required to disclose by law.

- **I declare that the information given is a true and accurate record**
- **I declare that I am in no way related to the applicant**

Signed _____ Date _____

Print Name _____ Contact Number _____

Position Within Company/Organisation _____

Company/Organisation Name _____

Address _____

Non-Landlord Reference

Reference request for:

Name:

Date of Birth:

Registration Number (formerly UPIN):

Important Note: We do not accept references from friends or family members, the relationship between the applicant and referee must be one of a professional nature only.

- How long have you known the applicant?
- In what capacity do you know the applicant?
 - Teacher Lecturer Doctor Social Worker Support Worker Solicitor
 - Community Worker Other.....

Please answer the following questions to the best of your knowledge:

1. Has the applicant ever held a tenancy before?
 - Unknown
 - No
 - Yes – please comment

.....
2. Has the applicant ever had any issues with debt?
 - Unknown
 - No
 - Yes – please comment

.....
3. Do you think the applicant would need any assistance in paying rent, paying bills, benefit applications etc?
 - Unknown
 - No
 - Yes – please comment

.....
4. Has the applicant ever been evicted from a property?
 - Unknown
 - No
 - Yes – please comment

.....
5. Has the applicant ever damaged a property?
 - Unknown
 - No
 - Yes – please comment

.....

6. Has the applicant any medical conditions we need to be aware of? Unknown
 No
 Yes – please comment

.....

7. Does the applicant need any assistance with reading and writing? Unknown
 No
 Yes – please comment

.....

8. Has the applicant any issues with isolation or loneliness? Unknown
 No
 Yes – please comment

.....

9. Has the application any history of arson, violence, aggression, drugs or alcohol?
 Unknown
 No
 Yes – please comment

.....

.....

10. Would you recommend the applicant as a suitable tenant?

Yes
 No - please comment.....

.....

.....

11. Any other comments?

Data Protection Act 1998

Use of Information

I am content for Stafford and Rural Homes to:

- Store this information on its systems and use it to deliver any services; and
- Disclose information to those organisations it works with, only where it is necessary for the services the applicant needs or wants, or where required to disclose by law.
 - **I declare that the information given is a true and accurate record**
 - **I declare that I am in no way related to the applicant**

Signed _____ Date _____

Print Name _____ Contact Number _____

Company/Organisation Name _____

Address _____